



# NORTHEAST ZONE HOCKEY

2018 - 2019

## PEEWEE CHILL HANDBOOK



## Northeast Zone Hockey

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Northeast Zone Hockey together with Northeast Zone Sports Council welcomes you to NEZ Peewee AA Hockey. We wish you a successful season of hockey.

This handbook will give you a guideline of what to expect from NEZ Hockey and what NEZ Hockey expects from you.

NEZ Hockey is governed by the Bylaws, Rules and Regulations of Hockey Canada, Hockey Alberta, Hockey Edmonton, Northeast Zone Sports Council and the Northeast Zone Hockey Committee.

Bylaws, Operating Rules, Rules of Discipline and general information of these organizations may be accessed online at:

Hockey Canada

[www.hockeycanada.ca](http://www.hockeycanada.ca)

Hockey Alberta

[www.hockeyalberta.ca](http://www.hockeyalberta.ca)

Hockey Edmonton

[www.hockeyedmonton.ca](http://www.hockeyedmonton.ca)

NEZ Sports Council & NEZ Hockey

[www.nezsports.com](http://www.nezsports.com)

### **GOVERNANCE:**

The Pee wee AA team is governed by the NEZ Pee wee 1 Hockey Committee. This committee includes:

- Braves – President or delegate as appointed by the President
- Eagles – President or delegate as appointed by the President
- Northstars – President or delegate as appointed by the President
- NEZ Hockey – Pee wee Category Director or delegate as appointed by the Category Director
- NEZ Hockey – Director or delegate as appointed by the Director.

The NEZ Hockey Director will serve as Chairperson of the Committee and will vote only as a “tie-breaker”.

### **REGISTRATION:**

All Pee wee AA players will have registered with the NEZ Operating Area – Braves, Eagles or Northstars – as defined by the NEZ Hockey Operating Rules. No player may be on the ice before being properly registered.

### **FEES:**

Player registration fees follow the player. Once the team has been formed the Operating Areas will forward your registration fee to NEZ Sports Council and this money will be used by NEZ Hockey to operate the team.

In addition, all players who are selected for the Pee wee AA team will pay an additional \$550.00 per player to NEZ Hockey. This fee pays for costs to operate the team and for pre-season ice.

### **NO BODY CHECKING**

There is no body checking at all levels of Pee wee hockey, and there will be a penalty assessed for players who body check.

### **COACHING STAFF:**

Persons wishing to coach the NEZ Pee wee AA team will submit applications to NEZ Hockey ([nezsports@telus.net](mailto:nezsports@telus.net)). Coaching staff will be selected by the Pee wee 1 Committee. NEZ coaches are expected to take courses and be certified as mandated by the rules of hockey. NEZ Hockey will pay the cost of these required courses but course fees must be pre-authorized by the NEZ Pee wee 1 Committee. NEZ Hockey will budget up to \$400.00 per season for coach apparel. Coach apparel fees must be pre-authorized by the Pee wee 1 Committee yearly. NEZ Hockey supports our coaching staff. Coaches are to be treated with respect at all times.

### **TRY-OUTS / TIERING / TEAM FORMATION:**

All registered NEZ Peewee players are welcome to try-out for the Peewee AA team. Team selection will be facilitated by the NEZ Peewee Committee with input & consultation from the Peewee AA coaching staff. Each of the Brave-Raiders, Eagles and Northstars will provide a minimum of two evaluators to every skate and they will evaluate the players. The number of tiering / try-out skates will vary from year to year based on available ice but the minimum number of skates available for each player will be 2. After the second scheduled ice time player releases will begin. Player lists will be posted on the NEZ website – [www.nezsports.com](http://www.nezsports.com); click on Hockey then on the Peewee Chill Hockey page. Players listed will continue with the Peewee Chill. Released players need to contact their Area for their next ice time. After each additional Peewee AA skate this process will continue until the final team selection. The final team will be selected by the NEZ Peewee 1 Committee. This evaluation and selection process is difficult for both players and the evaluators. Every effort is made to ensure a fair and equitable process. We ask that you do not make the process more difficult with your actions and comments.

#### **NEZ PEEWEE CHILL EVALUATION PROCESS:**

##### **1. When are the play evaluation sessions?**

*Evaluations for 2018-19 NEZ teams begin on September 1.*

##### **2. How many evaluation sessions will there be?**

*Typically, NEZ has 20 – 25 ice slots for the Peewees. These are used for evaluations and pre-season ice. We try to have the team set after the 15<sup>th</sup> or 16<sup>th</sup> ice time but this can vary a little.*

##### **3. What is being evaluated?**

*Player skill and game sense.*

##### **4. Who will do the evaluations?**

*Impartial representatives supplied by the three NEZ areas do the evaluations together with the NEZ Hockey Committee. Often special goalie evaluators are asked for input.*

##### **5. What should the player wear to the evaluation?**

*Players must wear full standard hockey equipment. A numbered pinnie will be issued to each player at each evaluation. These pinnies are to be turned in after every skate.*

##### **6. How are the players notified of their standing in the process?**

*All notifications are posted on the NEZ Hockey website.*

##### **7. Will the player be evaluated in a skill and game environment?**

*Yes, both. Skills include skating, passing, puck handling, shooting, effort and attitude.*

##### **8. What happens after the evaluation sessions?**

*Parents/players need to check the NEZ Hockey website after every skate. Players who are listed continue to skate in the Chill try-outs. Those who are not listed go back to their home area for evaluation skates and team placement. Contact information for the three Areas will be on the website.*

**9. How soon after evaluations does the season start?**

*Approximately 2 weeks.*

**10. How will the evaluation information be used?**

*Evaluation is a numbers-based system that allows us to combine our top players from the 3 areas to make up the NEZ top team in Pee wee.*

**ICE:**

There is no charge to the players for try-out / tiering ice. The cost of this ice is covered by your registration fee and by funds from NEZ Hockey. Once the final team is selected additional preseason practice ice will be available from NEZ Hockey. The number of preseason ice slots will vary from year to year based on available ice and the number of hockey teams in NEZ. The fee for this ice will be paid for with the additional registration fee charged to each player on the Pee wee AA team.

Prior to the start of the season the NEZ Pee wee AA team will be given their season schedule and round 1 practice schedule as designated by Hockey Edmonton. Additional practice ice schedules will be given to the team when they are received from Hockey Edmonton.

Additional ice may be available from NEZ Hockey. This is called the Surplus ice. Surplus ice is purchased by NEZ Hockey and is divided based on the number of teams between the three Operating Areas and NEZ Hockey. The NEZ Pee wee AA team will be offered their share of the ice by the NEZ Ice Allocator. Any ice used from this Surplus ice is to be paid for by the team. The current rate for this ice is \$160.00/hour (subject to change).

There is never enough ice!! If the Pee wee AA team wants additional ice for practice or exhibition games it is their responsibility to find and purchase this ice. Additional ice may be available from time to time from Hockey Edmonton ([ice@hockeyedmonton.ca](mailto:ice@hockeyedmonton.ca)), the three Areas, at Edmonton Garrison, outdoors at the Community rinks or at rinks in neighbouring communities. It is not the responsibility of NEZ Hockey or the NEZ Ice Allocator to find additional ice for your team.

**UNIFORMS & EQUIPMENT:**

NEZ Hockey will provide home and away jerseys, jersey bags, pucks, puck bag/pail, coach boards, pylons and first aid kit to the team. These uniforms and equipment must be returned clean and in good repair to NEZ Hockey at the end of the season. Each player is

responsible to return their jerseys back to the team who will in turn return them and the equipment to NEZ Hockey. The Peewee AA team will be charged \$150.00 for each jersey that is not returned. The team will recover this money from the player. NEZ Hockey will also supply socks for all players. Socks will be the property of the player.

### **APPAREL**

All NEZ Teams wanting to purchase apparel will do so from our approved suppliers. These are the only companies that have authorization to the rights to the NEZ Hockey Logo.

Alberta Sportswear  
9868 – 41Ave  
Edmonton, Alberta  
780-436-9437

Allsports Replay  
13016 – 82 St  
Edmonton, Alberta  
780-760-2121

Elite Sportswear  
14703 – 118 Ave.  
Edmonton, Alberta  
780-454-9775

### **FUNDRAISING & VOLUNTEER COMMITMENTS:**

Each family is required to work 1 bingo for NEZ Hockey for each player on the Peewee AA team. Parents may opt out of this bingo commitment by paying \$200.00. Bingo dates will generally be available at the first parent meeting at the NEZ Sports Council office. Parents will be required to select their bingo and will need to leave a volunteer commitment cheque of \$300.00 dated the day of their bingo. It is your responsibility to work your bingo or to find a replacement worker. Volunteer commitment cheques will be returned at the end of your bingo or will be cashed by NEZ Sports Council if you fail to work the bingo.

NEZ Hockey also runs a Super Bowl Football Raffle and every NEZ team is required to participate. **The commitment required for every player is to sell 2 books of raffle tickets.** All tickets are to be sold or purchased by the parent. Tickets and the money are to be turned in prior to the deadline to your team manager or designate. The team will turn in the tickets and **one team cheque** covering all ticket sales to NEZ Hockey. This fundraising by NEZ Hockey is important. Revenue generated by fundraising allows NEZ Hockey to keep registration fees as low as possible, to purchase jerseys & equipment and to run the program.

Minor Hockey Week: NEZ Hockey and the three Operating Areas are expected to run all NEZ Arenas for Minor Hockey Week. All NEZ Hockey teams will be required to cover shifts at designated Arenas. The number of shifts per team can vary from year to year depending on the number of games and the number of NEZ teams. Generally shifts are approximately 3 hours long and each team is required to supply 5 workers for 2 to 3 shifts. This generally means no more than 1 shift for the parent of each player. Minor Hockey Week is an important part of the player's season and it cannot run without our volunteers!

### **TEAM MANAGEMENT & TEAM MEETINGS:**

After the final team selection and prior to the start of the hockey season there will be a meeting at the NEZ Sports Council office with the player's parents, the coaching staff, the NEZ Peewee 1 Committee and a representative of NEZ Sports Council. At this meeting it

will be expected that the team management will be selected. At minimum there is to be a team manager, treasurer, uniform manager and parent liaison. Other positions for the effective management of the team may also be selected by the team's parents and coaching staff. NEZ Hockey Peewee 1 Committee representatives will be introduced and communication within the team and between the team and NEZ Hockey will be discussed. It is expected that if there are any issues on the team during the year that every effort be made to settle the issue within the team. Players and/or their parents are expected to take their concerns to the coaching staff and/or the parent liaison. The point of contact for the team to NEZ Hockey is the NEZ Peewee Director or their designate. It is expected that any concerns from the team and/or a player or their parents(s) will be communicated to the NEZ Peewee Director through the team manager or coach. Except in unusual &/or serious matters all communication is to come through the team manager & coach. Additional meetings between the NEZ Peewee 1 Committee and the team may be called from time to time as required. Some years "some" additional meetings are required and some years no additional meetings are needed.

### **TEAM EXPENSES & BUDGET:**

At the first parent meeting a yearly budget will be set and monthly maintenance payments must be set, then be submitted to the NEZ Hockey VP of Finance ([nezsports@telus.net](mailto:nezsports@telus.net)). Together, as a team, you must decide what the team wants to do and how to pay for it, what tournaments you want to enter, what team fundraising you want to do, what apparel you may want to purchase. At the end of the season a final accounting must be submitted to the NEZ Hockey VP of Finance. Surplus funds should not be returned to the parents until all uniforms and equipment have been returned and all team bills have been paid. NEZ Hockey will pay the cost of referees for all regular season and playoff games. All referee receipts during the year will be reimbursed to the coaches from the team fund. Referee receipts are to be turned in at the end of the season to the NEZ Hockey VP of Finance and a reimbursement cheque will be issued to the team.

**NEW: A completed NEZ Cheque Requisition is required for ALL requests for funds. This requisition must be completed in full, scanned and emailed with backup documents and receipts to [nezsports@telus.net](mailto:nezsports@telus.net).**

### **GAMING LICENSES:**

If your team wishes to hold a fundraising raffle or other event that requires a license from Alberta Gaming then you will need to complete the Eligibility for Raffle License Application with Alberta Gaming then apply directly with Gaming for a Raffle License. Northeast Zone Sports Council does not allow use of their Gaming License for team fundraising events. If you apply for a gaming license you must use your own mailing address and contact information. **DO NOT USE THE NEZ MAILING ADDRESS!!!!** Remember that you MUST complete the gaming report within 60 days of the draw date.

### **PLAYOFFS:**

Play Fair .... Play Hard .... Win Gold!

### **PROVINCIALS:**

The top Edmonton Peewee AA team will win the right to play in the Peewee Provincial Championships. There is not much time between the end of the playoffs and the start of the Provincial Championships – some years just a few days! So if you're close, prepare to play. There is no charge for the team to participate in this championship tournament – you've won the right to play. Should your team win the right to play it is the parent's responsibility to pay for travel, hotels and other expenses. NEZ Hockey does not budget money for travel to this tournament....BUT....don't hesitate to ask for funding. We are very proud of our Peewee AA team and certainly want to help.

### **CODE OF CONDUCT – ZERO TOLERANCE:**

Northeast Zone Hockey & Northeast Zone Sports Council has a Code of Conduct Zero Tolerance Policy as outlined in the NEZ Hockey Operating Rules (available online at [www.nezsports.com](http://www.nezsports.com)).

NEZ takes violations of the Code of Conduct – Zero Tolerance policy very seriously. Those who violate this code can expect serious consequences and lengthy suspensions.

**Social Media:** Participants must recognize that they are personally responsible for the content they publish on social media platforms like Facebook, Flickr, LinkedIn, Twitter, YouTube, etc. Be mindful of posting content that you would not want the public to see; what you publish is public and will be for a long time, so consider the content carefully. We reflect a diverse set of customs, values and points of view. Don't use comments, contents or images that are disparaging, discriminatory, harassing, libelous or engage in any conduct that would not be acceptable in a normal workplace. Show proper consideration for others' privacy and for topics that may be considered objectionable or inflammatory. Remember there are consequences to what you publish. Unacceptable content, if brought to the attention of Northeast Zone Hockey, may give rise to discipline in accordance with the Code of Conduct – Zero Tolerance policy.

In addition to our own code of conduct all participants, players, parents, fans, coaches and administrators are also governed by the Codes of Conduct and Zero Tolerance of our governing bodies. Play hard, cheer loud, play fair and always show good sportsmanship. Sometimes play is intense and emotions run high. Remember the **24-hour rule**. Do nothing for **24 hours**, then write down your concerns and submit them to the parent rep or team manager.

The use of all tobacco & cannabis products, including E-cigarettes (vaping) is prohibited in all City Arenas.



## **COMPLAINTS – THE PROCESS TO FOLLOW:**

**ALL COMPLAINTS ARE TO BE IN WRITING. VERBAL COMPLAINTS WILL NOT BE ACTED UPON.**

Parent Issue / Complaint to  
Coach &/or Parent Liaison (an attempt must be made to settle all issues/complaints at the team level first)

If no settlement or further action is required to  
NEZ Peewee Category Director

If further action is required the NEZ Peewee Director will forward the matter to the appropriate Executive of the NEZ Hockey Committee.

## **DISCIPLINE:**

All hockey participants are governed by the rules and discipline policies of NEZ Hockey, NEZ Sports Council, Hockey Edmonton, Hockey Alberta and Hockey Canada. Some issues and infractions carry set penalties & discipline while some issues are arbitrated and settled through the code of conduct and a hearing committee. Codes of Conduct and discipline policies are available online at the web sites listed on page 1.

Hockey Edmonton has a "For the Good of the Game" program.

*"Hockey Edmonton has seen a need to address the fundamental value of fun, respect and development of the Game both generally and within the Edmonton context. These values manifest themselves into the general area of athletic and hockey development, on-ice activity and off-ice activity. Hockey Edmonton sees the Game having arrived at a critical point requiring it to focus on and re-emphasize values, fun respect, and positive development. Thus the program, " **FOR THE GOOD OF THE GAME** " has been created."*

If there are code of conduct incidents that need to be addressed this is a good avenue to submit your concerns. The For the Good of the Game Incident Report forms can be accessed on the Hockey Edmonton website under the forms tab and are submitted directly to the Hockey Edmonton Discipline Chairperson for investigation and discipline.

Avenues of appeal are also available online on the websites listed on page 1.

## **RESPECT IN SPORT:**

As mandated by Hockey Alberta the on-line Respect in Sport course is mandatory. One parent/guardian from EVERY family must take the on-line Respect in Sport Parent Program. No player will be allowed in tryouts unless this course has been completed. Please print the certificate as confirmation that the course has been completed.

## **REMEMBER!**

Players learn and play the game. Coaches teach and coach the players. Parents and fans watch and cheer. Everyone has a role. Remember what your role is!

# **AND MOST IMPORTANT!**

Have some fun. Enjoy your hockey year.

## **2018 – 2019 CONTACTS:**

NEZ PEEWEE DIRECTOR: Crystal Feader

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Phone: 780-476-7934

NEZ HOCKEY DIRECTOR: Darlene Hein

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